

**Lebo City Council Meeting Minutes**  
**February 3, 2025**  
**Lebo Community Building**  
**320 N. Ogden St. Lebo, Kansas**  
**7:00 p.m.**

Mayor Eric Ferguson called the regular meeting to order at 7:00 p.m.

Call to Ord

Governing Body members present:

Mayor Eric Ferguson

Councilmembers Amanda Hopkins, Will Baker, Troy Friend, Jim Jones, and Nick Sanchez.

Mayor Ferguson led the Pledge of Allegiance to the flag.

Jones moved and Friend seconded to approve the January regular meeting minutes. Baker abstained, the abstention is recorded with the popular vote. Vote 5/0, motion carried.

Appr Min

*Visitors:*

Scott Farmer presented the Land Lease Agreement, which was prepared by the County Attorney. The agreement allows the county to lease land located at the city sewer lagoons for the construction and maintenance of an emergency radio tower. The lease is set for a duration of 40 years. In addition, the county plans to relocate the current shooting range and construct a new one at a different site on the property. Hopkins moved and Sanchez seconded to approve the lease. Vote 5/0, motion carried..

Land Lease

Matt Robertson was present to follow up on his sewer line issues for his home at 300 E. 5<sup>th</sup>. Cooks Plumbing found the blockage near where his private line ties into the city main. The cost to clear the line and place a clean-out was \$1,649.42. The council informed Mr. Robertson that since the cost was for repairs to his private line, the responsibility for payment would fall on him.

Sewer Line

County Commissioner Barker was in attendance.

*Department reports:*

PWWSD #12 – Eric Ferguson – no meeting due to lack of quorum.

Utility Rpt

*Utility report- Scott Smith, Javier Muro & Scott Hein*

- Written report: Snow removal, hauled salt, started gas service transition to Kansas Gas Service, maintenance and repair of snow removal equipment, water leak checks and meter re-reads, daily heater checks at lift stations and community building, 11 utility locates, sewer main blockage cleared in the area of S. Elm St., Christmas banners removed.
- Muro presented an updated snow removal policy and map

Utility Rpt

*Police Report –Marshall Aaron Cathcard*

- Written report for January: 5 verbal warnings, 1 citation for possession of marijuana and drug paraphernalia, 6 assisted other agencies, and 3 other calls.
- Marshal Cathcard discussed the city partnering with the county sheriff's department for a license plate recognition system. A city-owned system would be very expensive to purchase and maintain. The city can partner with the county for approximately \$3,000 a year for the next five years. Baker moved and Jones seconded to enter into a Memorandum of Understanding between

Police Rpt

the Lebo Police Department and the Coffey County Sheriff's Office regarding funding and shared access to the county license plate recognition system. Vote 5/0, motion carried.

*Clerk's Report –Carrie Sloan*

- The written report included: The clerk's cash report, income/expense reports, bank statements, Finance Rpt the sales tax distribution, Special Hwy distribution, information about the projected format of the new Coffey County Visitors Guide, 2024 CPI for Cola purposes, and Coffey County tax distribution report. The bid request and information on the Kansas St. city lots. Notice to the county clerk that council positions 1 & 5 and the mayor's position are up for election in November 2025.
- Council agreed to continue to be a member of the Drug and Alcohol Drug Testing Consortium Drug Testing
- Sloan informed the council that Remington Pinick asked about bidding on the city Property and Liability Insurance. Jones moved and Friend seconded to send an RFP to Pinick and TrustPoint for the city's 2025 insurance.
- Notice to bid on the community building was placed in the newspaper for 2 consecutive weeks. Comm Bldg No bids were received. At the council's request, Sloan will reach out to local contractors for an estimate. Sloan will contact the lumber yard and Brandon Rosine and present the estimate at the next meeting.
- Sloan asked the council to review the tourism guide information and to provide suggestions for the content they would like to include in Lebo's full-page advertisement that will be placed in the Tourism Gui Coffey County Tourism Guide.

*Municipal Court- Catherine Griffin*

- 1 nuisance property case for court Nuisance Rpt

*Zoning-Catherine Griffin*

- 4 permits Zoning Rpt

*Utilities-Catherine Griffin – no report*

*Park & Rec Board- Jim Jones*

- The Park Board will meet this week to review equipment needs for the summer ball program. Park& Rec
- The city had received a proposal for geotechnical service from Kaw Valley Engineering for field and lab testing for an area in the park to relocate the swimming pool. The proposal is for 1 hole 20ft deep and testing soil samples every 5 feet for \$3,300. Jones has spoken with Kaw Valley about doing two additional drills without soil sampling. Those drills would cost around \$450. Eng & Lab Testing Pool Friend moved and Baker seconded to enter into a contract with Kaw Valley to perform geotechnical field exploration and laboratory testing at a cost not to exceed \$4,400. Vote 5/0, motion carried. The funds will be expended from the city Capitol Improvement Fund.

*Old Business –*

Friend moved and Baker second to approve a 3% cost of living adjustment for the full-time and part-time city employees. Vote 5/0, motion carried. COLA

*Ordinances and Resolutions-*

Barker moved and Jones seconded to pass an ordinance regulating the sale and the discharging of fireworks within the city limits. Vote 5/0, motion carried. Fireworks Ordinance  
The Clerk assigned it #623.

Sanchez moved and Hopkins seconded to pay bills. Vote 5/0, motion carried.

Pay bills

Baker moved and Hopkins seconded to enter into an executive session from 8:30 p.m. until 8:40 to discuss non-elected personnel according to K.S.A KSA 75-4319 (b) (1). Vote 5/0, motion carried.

Exe Sessio

Mayor Ferguson opened the meeting to the public at 8:40 p.m.

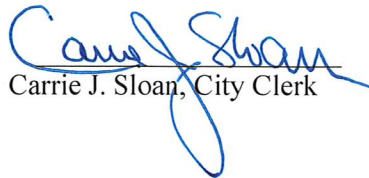
Job Open

Sanchez moved and Jones seconded to place an advertisement for the city clerk position with a starting pay range of \$24-\$28. The pay will be determined by experience and qualifications. Applications will be accepted until March 1, 2025. Vote 5/0, motion carried.

Friend moved and Sanchez seconded to adjourn. Vote 5/0, motion carried.

Adjourn

Attest:

  
Carrie J. Sloan, City Clerk

Approved:

  
Eric S. Ferguson, Mayor