

# CITY OF LEBO

## NOW HIRING – SUMMER REC DIRECTOR

### Baseball & Softball Program

#### Responsibilities Include:

- Creating teams and organizing player rosters
- Recruiting and coordinating volunteer coaches
- Scheduling games and practices (baseball, softball & t-ball)
- Making weather-related cancellation decisions
- Serving as Head Umpire (organizing and scheduling umpires)
- Preparing fields for games: dragging fields, chalk lining, setting bases
- Checking out equipment to teams

#### Position Details:

- Seasonal Position
- Compensation: \$2,200 (Seasonal Stipend)
- Must be 18 years of age or older
- Ability to handle conflict professionally
- Strong time management skills
- Organized and dependable
- Clear communication with parents, coaches, and city staff

#### How to Apply:

Applications available at City Hall or online at [www.leboks.org](http://www.leboks.org). Submit completed applications to City Hall or by email no later than February 27th.

City Hall Address: 9 E. 4th Street, Lebo, KS 66856

Phone: (620) 256-6622

# CITY OF LEBO

## EMPLOYMENT APPLICATION – SUMMER REC DIRECTOR

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe your experience with youth programs, sports, or leadership:

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References (3):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

I certify that the information provided is true and complete.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit completed applications to:

City of Lebo, 9 E. 4th Street, Lebo, KS 66856

Or email to [lebocity@mchsi.com](mailto:lebocity@mchsi.com) by February 27th