

Lebo City Council Regular Meeting Minutes
January 8, 2024
Lebo Community Building
320 N Ogden
7:00 p.m.

Mayor Eric Ferguson called the regular meeting to order at 7:00 p.m.

Call to Order

Ferguson led the Pledge of Allegiance to the flag.

Council members present: Troy Friend, Jim Jones and Will Baker.

Friend moved and Baker seconded to approve the minutes of the December regular and special meeting. Jones abstained from voting on the special meeting. Jones vote recorded with popular vote. Vote 3/0, motion carried.

Approve
Minutes

Friend moved and Jones seconded to approve Mayor Ferguson's recommendation to appoint Nick Sanchez to the council seat vacated by Jamie Jasnoski. Vote 3/0, motion carried.

Sanchez
Appoint

Mayor Ferguson administered the oath of office to Sanchez, Hopkins, Jones and Friend.

Oathes

Jones moved and Friend seconded to appoint Will Baker as the finance chairman and liaison to the finance department for the council. Baker's abstention recorded with popular vote. Vote 5/0, motion carried.

Baker-
Finance

Baker moved and Hopkins seconded to appoint Jim Jones as Park and Recreation liaison. Jones' abstention recorded with popular vote. Vote 5/0, motion carried.

Jones -P&R

Baker moved and Jones seconded to appoint Amanda Hopkins as Economic Development liaison. Hopkins' abstention recorded with popular vote. Vote 5/0, motion carried.

Hopkins -
EC Dev

Jones moved and Hopkins seconded to appoint Nick Sanchez as Public Safety liaison. Sanchez's abstention recorded with popular vote. Vote 5/0, motion carried.

Sanchez-
P. Safety

Jones moved and Hopkins seconded to appoint Troy Friend as Utility Department liaison and Council President. Friend's abstention recorded with popular vote. Vote 5/0, motion carried.

Friend-
Utility

Visitors:

Garrett Nordstrom, Western Consultants dba Governmental Assistance Services, presented a contract to perform a door to door survey to determine if the city's Low to Moderate Income level. If the LMI is above 51% the city will be eligible for CDBG funding. Baker moved and Friend seconded to approve the \$11,780 contract with Governmental Assistance Services. Vote 5/0, motion carried. The funding will be made available from the city's Capital Improvement Fund.

LMI
survey

Brett Thorne and Cody Hutchinson were present to discuss entering into a contract (as previously discussed) to lease city property next to the community building to place an ice vending machine. Thorne and/or Hutchinson will meet with Sloan about desired terms for the contract.

Thorne
ICe

Hopkins made a request on behalf of the Lebo Student Council to use the street light pole brackets to place Lebo Wolves banners and Senior class member banners during the months they are not occupied by

Senior
Banners

the Veteran banners and Christmas banners. Sanchez moved and Baker seconded to approve the request. Vote 5/0, motion carried. As a general rule the brackets are only occupied October through January.

Department reports:

Utility reports- Javier Muro, Scott Hein and Scott Smith provided a written report in packet

- Gas leak investigation & odorant pot valve repair, new water meter at school, still having problems with 7th street lift station, removed trees and brush at kids pond, Spatz park, city Lake and along S. Ogden culverts, cleaned up park shed, met with APAC about chip sealing streets this summer, receive new riding mower, 11 utility locates, filled pot holes and bladed lake road, working on Lead and Copper report that is due this fall, and 147 utility locates for last year. School Meter
- Muro would like the city to replace the 7th St. lift station as soon as possible. Muro will do more price checking. Not action taken at this time. 7th St. Lift
- Muro discussed the Killough bid to asphalt the portion of the city street from Bree to the EMP Shield property. The bid for 5" asphalt 900 SY is \$27,614.00 No action was taken at this time. Asphalt Bid EMP

PWWSD #12 – no report

- Ferguson reported the need for equipment upgrades. Upgrades will be determine by the chips plant needs. The board is also discussing what effect the cost of upgrades would have on its other customers if the chip plant operations is not long term. Plant Upgrades

Police Report – Aaron Cathcard– written report in packet

- December written report – 1 dog at large, report of dog bite in the county (county took the call), 2 verbal warnings, 6 assisting other agencies, 1 Welfare/Public Safety check, and 3 other calls

Clerks Report – Carrie Sloan reporting

- Written report in packet included: clerk's cash report, check registers, sales tax report, and income/expense report, nuisance vehicle ordinance and the state statute pertaining to removal from private property. Finance

Municipal Court- Catherine Griffin reporting:

- One case

Zoning-Catherine Griffin reporting:

- Preparing for a hearing

Utility Billing-Catherine Griffin reporting

- No report needed

Griffin made a request on behalf of Homegrown Coffey to allow their mobile business to set up in the community building parking lot on one or two days a week. Hopkins moved and Sanchez seconded to approve the request from Griffin. Vote 5/0, motion carried. Griffin added that several persons have showed interest in finding a place to meet and drink coffee in the mornings. The community building may be a place for them to gather.

HGC @CB

Other Reports:

Park Board- Darren McBride reporting

McBride reported the board feels they have the funds available and because estimated deliver time is 6 months or more they are proceeding with finding playground equipment to purchase for the west park. WP Play Equip

McBride also presented a proposal for council to review. The proposal is for a paid recreation director. He has worked in several park and recreation related positions and if the position is created he expressed interest in the paid position. Council tabled action on the request to allow time for review of the proposal.

Rec
Direc

New Business-

Friend moved and Hopkins seconded to approve the \$2,000 purchase of trout from Crystal Lakes for the Lebo Kids' Pond. Vote 5/0, motion carried.

Purchase
Trout

Baker moved and Sanchez seconded to approve renewing the city's regular annual contracts and dues. Vote 5/0, motion carried.

Annual
Dues

2024 Cola discussion. Minimal figures were available and presented in packet:

Inman 3.2%, Scott City 2.9%, Carbondale 3.2%, Marysville 2.9% and the Bureau of Labor Statistics November 2022 to November 2023 3.1%. Council tabled the matter to gather more information.

COLA

Old Business-

Review of nuisance properties: City attorney Helbert provided the city with a journal entry of default judgment which will allow the city to proceed with abating nuisances. The mayor will meet with Holmes Construction, TWS, city employees and law enforcement next week to set up a schedule to start clearing the nuisances from properties located at 502 W. 2nd St. and 213 E. 4th St.

Nuis.
Prop.

Ordinances and Resolutions-

Baker moved and Jones seconded to pass Resolution 2024-1 (GAAP waiver). Vote 5/0, motion carried.

Res.
2024-1

Hopkins moved and Sanchez seconded to pass an ordinance setting water rates for the City of Lebo. Vote 5/0, motion carried. The Clerk assigned it #613.

GAAP
Ord. 613
W. Rates

Baker moved and Friend seconded to pass an ordinance setting sewer rates for the City of Lebo. Vote 5/0, motion carried. The Clerk assigned it #614.

Ord. 614
S. Rates

Sanchez moved and Jones seconded to pass an ordinance setting gas rates for the City of Lebo. Vote 5/0, motion carried. The Clerk assigned it #615.

Ord. 615
G. rates

Baker moved to pay bills, Hopkins seconded. Vote 5/0, motion carried.

Pay Bills

Jones moved and Baker seconded to enter executive session at 8:23 p.m. for 15 minutes to discuss non-elected personnel pursuant to KSA 75-4319 (b) (1). The meeting will open to the public at 8:38 p.m. Vote 5/0, motion carried. Mayor Ferguson opened the meeting to the public at 8:38 pm.

Ex. Sess.
Muro-
Utility


Jones moved and Sanchez seconded to place each of the maintenance workers over the following departments. Javier Muro head of the Utility Department, Scott Hein head of the Parks and Recreation Department and Scott Smith head of the Street Department. Vote 5/0, motion carried.

Hein-
P&R
Smith-
Streets

Jones moved and Friend seconded to adjourn. Vote 5/0, motion carried.

Adjourn

Approved: 
Eric S. Ferguson, Mayor

Attest: 
Carrie J. Sloan, City Clerk